

Computer Literacy Self-Paced Guide Toolkit

Canva Link

• Canva Template Link for DIW2021 website

Basics

Are you looking to learn computer basics and skills? Here are groups of lessons for you to learn specific computer topics!

Here is a list of computer basics topics from two popular websites: <u>Northstar Digital</u> <u>Literacy</u> and <u>GCFLearnFree!</u>

When you click on the link, you will be taken to a webpage with a group of lessons on that specific topic. You can use your computer, tablet, or even your phone to access any of these lessons and start learning today!

- Computer Basics:
 - o Northstar Digital Literacy Link
 - o GCFLearnFree Link
- Computer Software:
 - o GCFLearnFree Link
- Email 101:
 - Northstar Curriculum Link
 - GCF Curriculum Link
- Internet browsing 101:
 - o GFC Curriculum Link

Intermediate

Are you looking to learn intermediate computer skills? Here are some groups of lessons for you to learn specific computer topics!

Here is a list of intermediate computer topics from a few different resources!

When you click on the link, you'll be taken to a webpage with a group of lessons on that specific topic. You can use your computer, tablet, or even your phone to access any of these lessons and start learning today!

- Google Workspace:
 - DigitalLearn Link
 - GCFLearnFree Link
 - Google Workspace Training Link
- Microsoft Office Suite:
 - o Northstar Digital Literacy Link
 - o GCFLearnFree Link
 - o Microsoft Office Suite Training Link
 - o Microsoft 365 Training Link
- Staying Safe Online:
 - GCFLearnFree Link
 - o National Cyber Security Alliance Link
- Digital Skills:
 - o GCFLearnFree Link

Advanced

Are you looking to learn advanced computer skills? Here is a list of resources to help you get started! These resources below will help you progress your digital skills to grow your career and open new opportunities.

AARP Learn Link

AARP is here to help connect you to the resources and information to help you make decisions that are right for YOU! Click on the "MY LEARNING LIBRARY" button to see all the virtual and self-paced classes AARP has to offer!

Code Academy Link

From building websites to analyzing data, the choice is yours. No matter your experience level, you'll be writing real, working code in minutes. Example classes: Java, Python, HTML and several other programming languages.

GCFLearnFree Link

With GCF Learn Free's Skills for Today, you'll discover some advanced topics such as how wearables work, learn how the sharing economy and the freelance world function, and get tips on protecting yourself from credit card scams, Internet trolls, ransomware, and more.

HP LIFE Link

Free, skills-training program for entrepreneurs, business owners, and lifelong learners all over the world. Click either the "Join for Free" or "Enroll Now" to create your new profile and get started today! (offline capabilities, multiple languages, certificates of completion).

Trans Tech Social Link

Free Membership and access to our jobs board, community workshops, classes and events. Additionally, our members gain access to schedule meetings with peer coaching and mentorship, assistance in job readiness development, and courses on.