

May 5, 2021

Claudia Aleman  
Durham County Public Library  
300 N. Roxboro St.  
Durham, NC 27701

Re: LSTA EZ Grant Application –Digital Navigators for Durham

Dear Claudia,

We appreciate your interest in the State Library’s LSTA program. Reviewers carefully considered this grant application; and based on the competitive pool of applications this year, it has been provisionally selected for funding for the following reasons:

Reviewers determined that your application includes unallowable match with the use of a current full-time employee’s salary. Under program guidelines, [cost share](#) is an allowable cost, but only up to 25% of the required match. To proceed with the award, please provide clarification on the FTE status or provide a revised budget with allowable matching costs.

Reviewers clearly saw the potential to benefit your community and recommend applying for an [SLNC Adapts](#) grant if you are unable to resolve the budget issues.

If you believe the decision to provisionally fund your project was an error, North Carolina’s LSTA program policies allow an appeal to the LSTA Advisory Committee for EZ grants. The appeal process is not an opportunity to provide missing or additional information; it is an opportunity to request further review of the original application within the context of the program guidelines and criteria. The LSTA Advisory Committee will review appeals and make final decisions by June 3, 2021.

To submit an appeal:

- Prepare a written statement citing specific reasons for the appeal.
- Email the appeal to Catherine Prince no later than 12:00 pm on May 20, 2021; appeals received after the deadline will not be considered.

If you have any questions, please contact me at [catherine.prince@ncdcr.gov](mailto:catherine.prince@ncdcr.gov).

Sincerely,



Catherine M. Prince

Cc: Tammy Baggett

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Roy Cooper, Governor  
D. Reid Wilson, Secretary  
Timothy G. Owens, State Librarian  
Susan Forbes, Asst. State Librarian

**Physical Address**  
109 East Jones Street  
Raleigh, NC 27601  
(919)-814-6780

**Mailing Address**  
4640 Mail Service Center  
Raleigh, NC 27699-4600