Skills Assessment

The purpose of this form is to get a general idea of a community member's comfort with technology and to measure any change in their comfort over the course of their work with the digital navigator program.

1. Name of Community Member*:

2. Date of Assessment*:

Frequency of Technology Use

3. On average, how often do you use the internet (for any purpose)?
   - Several times a day
   - Once a day
   - A couple times a week
   - Once a week or less
   - I'm not sure
   - I don't use the internet

4. On average, how frequently do you check your email?
   - Several times a day
   - Once a day
   - A couple times a week
   - Once a week or less
   - I'm not sure
   - I don't have an email address

5. On average, how often do you use social media such as Facebook, Twitter, or Instagram?
   - Several times a day
   - Once a day
   - A couple times a week
   - Once a week or less
   - I'm not sure
   - I don't use social media
## Confidence Using Technology

Please indicate your level of confidence using the internet to perform the following tasks.

<table>
<thead>
<tr>
<th>Task</th>
<th>Very confident</th>
<th>Somewhat confident</th>
<th>Not too confident</th>
<th>Not at all confident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Searching for information</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Searching for and applying for jobs, including creating and submitting a resume</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Finding reliable information about a health or medical condition</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Accessing online banking or financial services</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Taking a course or training materials to improve your job skills</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Accessing or applying for government services</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Finding educational content and information</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Using a video application, such as Zoom</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Using a word processing application, such as Google Docs or Microsoft Word, to create a document</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Shopping online</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Finding tools to keep my information safe and secure online</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

**Digital Navigator Template:** [digitalinclusion.org/dn](http://digitalinclusion.org/dn)  
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6. What else do you use the Internet for?

7. Would you like to learn more about any of the previously mentioned topics?
   - Yes
   - No

8. If yes, which topics? (Check all that apply)
   - Using the internet to find out about events in my community
   - Using the internet to connect with family and friends
   - Using the Internet for entertainment (e.g. streaming TV and movies, YouTube, video games)
   - Using the Internet for work or school
   - Using the Internet to search for job opportunities
   - Using the Internet to schedule telehealth appointments
   - Using the Internet to check my bank account
   - Keeping my information safe and secure online
   - Other (please describe)

9. What device(s) do you use to connect to the internet? (Check all that apply)
   - Smartphone
   - Tablet
   - Chromebook
   - Laptop
   - Desktop
   - Other (please describe)

10. What device do you use most?
    - Smartphone
    - Tablet
    - Chromebook
    - Laptop
    - Desktop
    - I don't have a device
    - Other (please describe)